

CHOSEN HILL SCHOOL & SIXTH FORM

Application Form

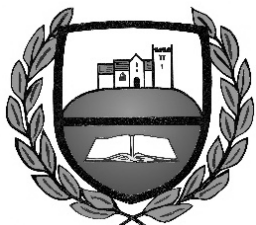
16 – 19 Bursary 2024/2025

Applications cannot be made until a Sixth Form place has been confirmed and the student has commenced their studies as a post 16 student.

The application deadline is: 11th October 2024. Please hand your form to Mrs Bowden (Sixth Form Administrator).

STUDENT DETAILS			
Last Name Family Name			
First Names			
Address			
Post Code		Date of Birth	
E-mail address			
Home Phone		Mobile Phone	
Refugee status (Yes/No)		Yes	No
If you answered "Yes" to Refugee Status, are you Accompanied by a parent or Unaccompanied?		Accompanied	Unaccompanied

BANK OR BUILDING SOCIETY DETAILS (STUDENT)	
To receive payments, you must have a Bank or Building Society Account in your own name that will accept direct payments. If you do not have an Account, you need to open one before completing this form.	
Name of Account Holder	
Name of Bank	
Branch	
Sort Code	
Account Number	
Roll Number (if a Building Society Account)	



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Educational Requirements

Please indicate the help you require by adding detailed information in appropriate boxes:

Travel costs	
Essential course costs (books, equipment, materials etc.)	
Meals in school costs	
Other (please specify in full)	

Please tick all boxes above that apply to this application. Documentary evidence will be required to support the application. If your request relates to the use of equipment or books, you will be required to sign an agreement confirming that the items will be returned to the School after use.

I certify that the information given above is true and accurate. I further understand that the School has the right to reclaim any funds and equipment costs, if I am found to have provided incorrect information or do not complete the course. I confirm that all relevant equipment, such as laptops and books, will be returned to the School at the end of my course.

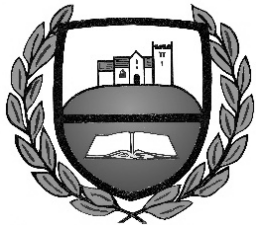
Signature (Student)		Date	
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Parent/Carer

Please read the guidance prior to completing this form.

PARENT /CARER DETAILS

Last Name Family Name	
First Names	
Address	
Post Code	
National Insurance No	
Home Phone	
Mobile Phone	
Email address	



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Details of other family members:		Age (if 19 or under)
Name		Relationship to applicant

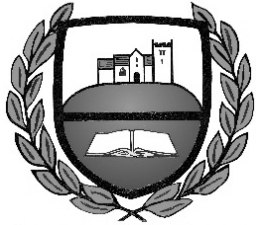
Bursary Level 1: Vulnerable Bursary Applications Only

If you, **the student** are currently receiving benefits please complete this section.

Please send the following, if applicable, as evidence of your income.		
Type of Income	Yes/No	Evidence required
Universal Credit		3 most recent months Universal Credit award notices.
Income based Employment and Support Allowance (ESA)		An award letter which is less than 3 months old on the date of application
Disability Living Allowance (or Personal Independence Payments)		An award letter which is less than 3 months old on the date of application

- **Bursary Level 2 – Discretionary Bursaries (Household income below £35,00)**

Please indicate which of the following benefits/income that your parents/carers are currently in receipt of. Please send copies of the following, where applicable, as evidence of your income.		
Free School Meal award letter (even if you choose not to receive the free meal).	Yes/No	New applications for free school meals can be made at any time. Telephone GCC on 01452 425434 or visit Apply for free school meals Gloucestershire County Council for further information.

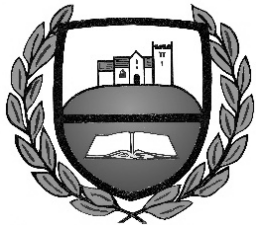


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Type of Income	Yes/No	Evidence required
Working Tax Credit/Child Tax Credit		Tax Credit Award (TC602) showing that your total household income is below £16,190, dated within the last three months.
Universal Credit		3 most recent month's Universal Credit award notices – ensure all sections are shown (expanded out)
Other Benefits		Evidence of any other benefits you may receive such as housing, council tax, disability living allowance or pension credits (guaranteed credits only) covering the most recent three months.
Total Income from each job		Payslips covering the most recent three months. P45s and P60 dated within the last three months, if applicable.
Total income from self-employment		Certified evidence of self-employment income from the Inland Revenue and three month's of bank statements.

I certify that the information given above is complete, true and accurate. I understand that the School has the right to reclaim any funds and equipment costs if I am found to have provided incorrect information. I confirm that all relevant equipment, such as laptops and books, will be returned to the School at the end of my child's course.

Signature (Parent/Carer)		Date	
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Learning Agreement for Bursary Students

The main aim of the 16-19 Bursary Fund is to support students financially in their further education studies. We, as a School, have a duty to ensure that students comply with the following criteria:

1. Students attend both registration and lessons and be in school from 8.25am to 3.05pm;
2. Students apply themselves to their studies particularly in regard to effort;
3. Students meet the deadlines set by individual subject staff;
4. Students conduct themselves in accordance with the Student Learning Agreement and expectations of the Sixth Form.

The Bursary payment will only be authorised after considering the following criteria:

- All your absences from school must be authorised by the school. In the case of appointments, driving tests, university visits, interviews, etc. you must notify the school in advance. If you are ill or organise an emergency morning appointment, you should telephone the school to notify us. Any holidays planned in term time will result in your payment being stopped, unless it is cleared by the School.
- You must catch up any work missed through absence. On the first day you return to school, it is your responsibility to talk with the relevant subject staff to ensure that you do not fall behind with your studies.
- You always come to school fully prepared for your classes, ensuring that you have with you the appropriate books and equipment for the class. All timetabled lessons must be attended.
- You have consistently maintained good standards of work and met course work requirements including completing homework by the appropriate deadlines.
- You have made a positive contribution to fulfilling any additional commitments, for example, work experience, community task, voluntary service, conference, field trips, sporting activities, etc.
- Your commitment to subjects is judged as good or excellent by all your subject teachers. This must be reflected in your Curriculum Monitoring. An unsatisfactory Attitude to Learning Grade will be deemed a failing criterion for the bursary payments.

I understand that failure to comply with the above will jeopardise my Bursary payment.

Student Name :

LM Group:

Student Signature:

Date: